

1/5/16

AVS Facilities Committee Meeting Minutes

Appleton Village School Library

Present: Heather Wyman, Peter Beckett, Keith Rose, Debby Keiran, Mitchell

Pendleton, Scott Wiley

Also Present: Jason Gushee

1. Minutes approved from meeting on 12/22/15
2. Heather met with Dave Pettee to discuss paving the playground and walkways around the school. Dave prepared an estimate (see attached). He recommends taking out the old asphalt and rebuilding the gravel base to provide proper drainage. His estimate was on the high side and reflected the option of a two-step process if desired. The first stage would be site prep work and the application of a 2" binder, the second stage would be 1 ¼" of surface paving. Peter will plug the numbers into the spreadsheet.
3. Cost for a full inspection of the leach field: \$700.00. Interstate Septic can dig test pits and inspect the distribution box to assess condition of leach field without needing to pump the tank.
4. Scott and Adam will get together to do some work around the buildings.
5. DDC controls to be done all at once; total DDC conversion costs: \$79,000.00
6. Cost of evaluating electric panels to be put in regular school maintenance budget.
7. Heather will ask if the leak in the glycol loop has been fixed.
8. Heather to follow up on infared camera from Island Institute to assess roof. Any major roof work would require an engineer anyway.
9. Bathroom exhaust fans 1-7 non-operable; 8-12 OK for now.
10. Clock cost to be included in maintenance line.
11. Keith to check with Simplex about cost of a combination clock/bell/intercom system.
12. Keith will price out LED light cost once a count of bulbs has been done.
13. Keith added fire alarm system to spreadsheet. Heather will ask Cordjia why it wasn't in report.
14. Peter will set up meeting with Union School to see how pellet boiler system works.
15. Heather will ask Susan about the office spaces: is it a heating or cooling problem? Also, why does the intercom system need replacing?
16. Plan for next meeting: put together packages of work to be done: heating package, DDC package, ventilation, etc.

Minutes taken by Scott Wiley

Next meeting: 1/12/16 at AVS Library